



**CYNTHIA A. HARDING, M.P.H.**  
Interim Director

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June 19, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H. *[Signature]*  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO  
EXECUTE MASTER AGREEMENT WORK ORDER NUMBER PH-002796-  
W2 WITH THE REGENTS OF THE UCLA CENTER FOR HEALTH  
POLICY RESEARCH FOR THE PROVISION OF EVALUATION  
SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on May 6, 2014, to execute Master Agreement Work Orders (MAWO) for services performed under Evaluation Services Master Agreements in an amount not to exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this authority, I will execute MAWO Number PH-002796-W2 with The Regents of the UCLA Center for Health Policy Research (Regents) in the amount of \$124,119, effective upon date of execution through September 29, 2015; 100 percent offset by Centers for Disease Control and Prevention (CDC) grant funds.

The CDC funds support the Chronic Disease Prevention Strategy (CDPS) in Los Angeles Project. CDPS is a public health effort to prevent obesity, diabetes, heart disease, and stroke in the City of Los Angeles with a specific focus on the City's adult population. DPH is working with the Los Angeles County Department of Health Services (DHS) over the next four (4) years to implement health system strategies. The overall goals of the CDPS work with DHS are: a) to reduce the prevalence of obesity; b) increase the proportion of people with high blood pressure who have achieved blood pressure control; and c) through prevention, reduce death and disability due to diabetes, heart disease, and stroke.

This MAWO will support important evaluation services for the CDPS project. The Regents, in partnership with and under the guidance of DPH will: 1) develop a comprehensive (process and impact) evaluation plan that describes highest priority evaluation questions, methods and study designs, indicators, instruments, analysis plans, and timelines; 2) conduct at least three (3) targeted baseline assessments, which will include collection and synthesis of primary and/or existing data on patient characteristics (e.g., demographics, behaviors, disease burden, patient satisfaction), provider characteristics (e.g., training needs, behaviors, patient communication), and health system characteristics (e.g., policies or structural supports, electronic health record capabilities) in order to inform program development/planning and evaluation activities (i.e., baseline values for the evaluation plan) in subsequent years of CDPS; and 3) develop recommendations, based on information obtained from the three (3) targeted assessments and a comprehensive review of the literature, to inform ongoing implementation of DHS strategies and plans for ongoing monitoring and assessment.

County Counsel has reviewed and approved the MAWO as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:srp  
#03254

c: Interim Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors